

## When students answer to FURIKA

- ◆ From December 1(Tue), 2020 to January 31 (Sun), 2021
- ◆ Please take time (5 to 10 minutes) to answer in class on the 14<sup>th</sup> or 15<sup>th</sup> week.

## Courses to be carried out

- ◆ All the 2<sup>nd</sup> semester courses for which you are the representative teacher

## How students answer to FURIKA

- ◆ Please choose the follow A or B

### [A: when you can notify your students in class.(when using webex, etc)]

#### Preparation

- ◆ Students need to connect their own mobile devices such as smart-phone, tablet or PC to the internet via Wi-Fi.
- ◆ Please indicate following process to access FURIKA to students in class.

#### 1. Log-in to FU portal

<http://portal.fukuoka-u.ac.jp>



『福岡大学FUポータルにアクセスし、ログインしてください。』

“Connect your devices to the internet and access to FU portal on Fukuoka University Web site.”



#### 2. Press **FURIKA** button

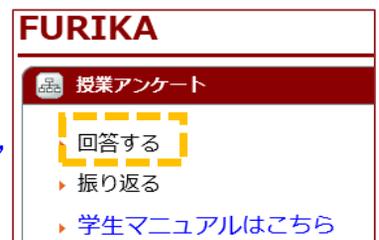


①『上部メニュー右端にある緑色のボタンを選択してください。』

“Press green [FURIKA] button on top of the page.”

②『「回答する」を選択してください。』

“Press [回答する] link.”



#### 3. Choose course



『履修している科目名一覧が表示されますので、「○○○(当該科目名)」横の回答ボタンを選択し、回答を始めてください。』

“A list of registered courses is shown. Press the [回答] button of course name to start.”



## After answering to FURIKA

- ◆ Please announce to students the following, after most of the students finish answering or in case of trouble such as “unable to log-in” or “unable to answer”.



『いま回答できなかった場合でも、試験開始前の1月15日まではFURIKAの回答は可能です。PC教室や自宅のPCなどから、回答しておいてください。』

“The deadline for FURIKA is January 15, 2020. Students can also use PCs on campus and at home. Students who could not answer in this class are able to do FURIKA later.”

## **【B: when you cannot notify your students in class. 】**

- ◆ In December 1 (Tue), FU portal will notify all students about FURIKA.
- ◆ Students can reply to FURIKA at any time from December 1 to January 31.
- ◆ However, if you want to specify the students' response period, please instruct the students on FU portal (「授業支援」-「授業管理」).

Ex. “FURIKA (course questionnaire ) started on December 1. During the questionnaire period, you can answer any time, but in this course, please answer after sbmitting final report as much as possible.”

# Our request about feedback information of FURIKA

After carrying out FURIKA(course questionnaire), we will give answer results (feedback information) on FURIKA's website to both of teachers and students.

The manual explaining how to utilize feedback information for teachers (in Japanese) has been sent to all teachers, so please confirm the answer results while referring to the manual.

Only fundamental matters concerning feedback information are included below.

## When to release answer results

- ◆【To Teachers】 February 5 (Fri), 2021
- ◆【To Students】 4<sup>th</sup> grade : February 13 (Sat), 2021  
1<sup>st</sup> ,2<sup>nd</sup> and 3<sup>rd</sup> grade : March 16(Tue)

## Request 1:About disclosing the descriptive answers

- ◆ You can disclose the descriptive answers to 'question 6' that you think will be helpful for students' future learning, or to those who took the course.
- ◆ Please select the descriptive contents to be released from **February 5 (Wed) to 12(Wed), 2021** according to the following procedure.

### ◇Attention◇

Please positively disclose answers that you think will be helpful for improving students' future learning attitudes, such as looking back on the content of classes or their attitudes towards attending.

Please note the following points when choosing the content to be disclosed.

- ◆ Please do not choose descriptive content that may be able to identify individual students.
- ◆ You cannot correct typographical errors on any descriptive contents. The same is true for misspellings, syntax errors, etc. Also, you can not disclose only a part of the entire sentence. All the original text will be released as it is, so please consider this point when you make a decision.
- ◆ There are no guidelines on how many items to choose.

## How to disclose the descriptive answers

### 1. Log-in to FU portal

Access the FU portal on Fukuoka University Web site.

※ We recommend you to browse on a PC.

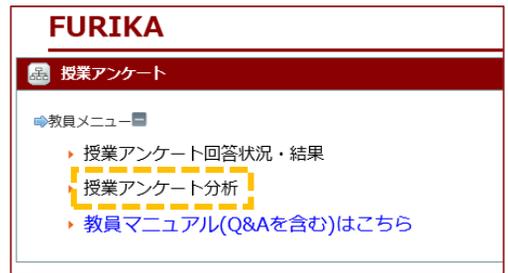
<http://portal.fukuoka-u.ac.jp>

The screenshot shows the login interface for the Fukuoka University Authentication Platform System. At the top, it reads '福岡大学認証基盤システム' (Fukuoka University Authentication Platform System) and 'Authentication Platform System for Fukuoka University'. There is a 'GakuSin Ready!' logo. Below the header, there is a prompt: '最大のIDを入力してログインしてください。' (Please enter the maximum ID to log in). The login form includes two input fields: 'アカウント名 (小文字で入力):' (Account name (enter in lowercase)) and 'パスワード:' (Password). A blue 'ログイン' (Login) button is positioned below the password field.

2. Press **FURIKA** button

① Press green **FURIKA** button on top of the page.

② Press [授業アンケート分析] link.



3. Choose course

① Choose course, and ② Press [学んだこと] button.

担当科目一覧

実施時期 授業アンケート 2019 年度 前期

①

選択	科目コード	科目クラス名	曜日時限	回答率	回答	履修
<input checked="" type="radio"/>	7030000404-01	科目A	月・4時限	93	46	49
<input type="radio"/>	7030000404-02	〇〇概論	月・5時限	92	50	54
<input type="radio"/>	7030000420-01	演習C	金・3時限～4時限	90	36	40
<input type="radio"/>	7030000420-02	科目B	水・3時限～4時限	83	35	42

②

アンケート内容 集計結果 所属学部と到達度 成績と到達度 出席と到達度 GPAと到達度 学んだこと 教員コメント入力

4. Choose descriptive contents to disclose to students.

① Check (☑) descriptive contents you decided to disclose.

② Press [確定] button at the end.

(Even after pressing this button, it is possible to modify your choice and reselect as necessary.)

FURIKA

担当科目一覧 / 学んだ事

授業アンケート 2018年度 前期 1000000000\_01 科目A

全てチェック 全て解除

No	公開	記述内容
1	<input checked="" type="checkbox"/>	記述1
2	<input type="checkbox"/>	記述2
3	<input type="checkbox"/>	記述3
4	<input type="checkbox"/>	記述4
5	<input type="checkbox"/>	記述5

①

②

全てチェック 全て解除

確定

戻る

## Request 2 : About providing your own comments to students

- ◆ You can make and disclose your own comments to students on answer results of FURIKA in order to improve their further learning.
- ◆ Your comments will be disclosed to students who have taken your course and responded to FURIKA. It does not mean that it will be disclosed to all unspecified students.
- ◆ Please fill in your comments **from February 5 (Fri) to 12 (Fri), 2021** according to the following procedure.

### Comments to be filled in

Contents to be filled in should mainly have the following two points.

#### ① Your review on the class after evaluation

Please make your comments on students' learning achievement while considering the following:

- Points many students were able to (or not able to) understand appropriately.
- Exam questions which many students failed to answer correctly.
- The variance between students' achievement of the exam and student self-assessment (including the time spent in study).

#### ② Reply to students' description answers

Please read the descriptive answers to 'question 6', and fill in an overall response about them.

✕ It is up to your discretion to decide whether to comment on ① or ②, or to comment on both.

#### ◇ Attention ◇

Please make comments to students that you think will be helpful for improving their future learning attitudes, such as looking back on the content of classes or their attitudes towards attending.

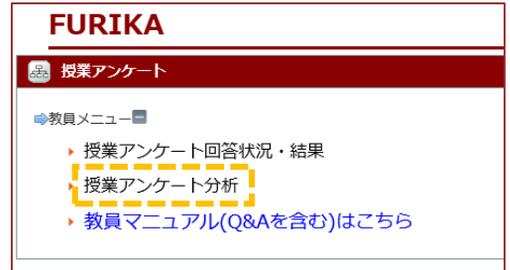
Please note the following points when making your comments.

1. The purpose of the comment function is to promote students' understanding and future learning in classes. Please fill in your comments accordingly.
2. Please avoid any content that may be able to identify student individuals, or any undesirable statement regarding education.
3. Please make your comments responsibly. Note that the degree (educational) program managers and the dean can access content written by teachers.

## How to fill in your comments

### 1. Access to FURIKA

- ① Log-in to FU portal
- ② Press green **FURIKA** button on top of the page.
- ③ Press [授業アンケート分析] link.



### 2. Choose course

- ① Choose course, and ② Press [教員コメント入力] button.

担当科目一覧

実施時期 授業アンケート 2019 年度 前期

① 選択	科目コード	科目クラス名	曜日時限	回答率	回答	履修
<input checked="" type="radio"/>	7030000404-01	科目A	月・4時限	93	46	49
<input type="radio"/>	7030000404-02	〇〇概論	月・5時限	92	50	54
<input type="radio"/>	7030000420-01	演習C	金・3時限～4時限	90	36	40
<input type="radio"/>	7030000420-02	科目B	水・3時限～4時限	88	35	42

②

アンケート内容 集計結果 所属学部と到達度 成績と到達度 出席と到達度 GPAと到達度 学んだこと **教員コメント入力**

### 3. Fill in your comments

- ① Enter your comments in the box highlighted at right.
- ② Press [一時保存] button to save your comments temporarily.
- ③ Press [登録完了] button to finalize your comments.

※ After pressing [登録完了] button, you cannot re-edit your comments.

授業アンケート 2019年度 前期 7030000404-01 科目A

学生の授業に対する理解やさらなる学習を促すために、以下の2点に関する学生へのコメントを記入してください。

① 学生の自己評価や実際の成績などを踏まえた授業の総括

② 学生が記入した「授業で学んだこと」に対する応答  
※ 学生個人を特定できるような内容や教育上望ましくない記述は避けてください。

- ・ コメント内容を一旦保存し、確認されたい場合は、『一時保存』ボタンを押してください。
- ・ 内容確認後、問題なければ『登録完了』ボタンを押して確定させてください。

『登録完了』ボタンを押すと、学生画面に公開されると共に、内容の編集ができなくなります。

①

② 一時保存

③ 登録完了

For more information, please contact to the Institute for the Development and Support of Higher Education (Kyouiku Kaihatsu Shien Kikou) on Basement 1 floor in Building A.

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